ReQlogic

Powering efficiency + cost control

PROJECT TIMESHEET

for Microsoft Dynamics GP

ReQlogic Timesheet module

ReQlogic's Timesheet module enables employees to enter timesheets using ReQlogic's user friendly browser interface. Timesheets can be routed to any number of reviewers based on dynamic routing policies. For example transactions can be automatically routed to project managers, project business managers, employee managers, and others. ReQlogic's advanced workflow engine can use any criteria to determine an approval path, such as project, cost category, bill type, position, department, pay code, hours, daily totals, project customer and any other field in related tables. Approved Timesheets create corresponding Employee Timesheet records in Microsoft Dynamics GP.

Whether tracking project time is crucial for billing, or cost analysis, the timesheet module enables you to do so within a fully integrated solution.

Figure 1. Timesheet

"I haven't run into another software program yet that is as easy to use as ReQlogic. It is fast, easy, intuitive and user friendly, oh and by the way it is also a time saver – and I love it!"

**Kim Keller,
Client Care Manager
The TM Group, Inc.**

Benefits

- Enable employees to enter timesheets and monitor their status throughout
- Real-time integration with Microsoft Dynamics GP Project
- Flexible routing options through ReQlogic's advanced routing engine
- Attach supporting documentation and files when required
- Flexible delegation options
- Missing timesheet report and alerts help administrators ensure timesheets are submitted on time
- Optional deployment on Microsoft SharePoint

Additional features

- Restrict who can change the default Bill Type, Pay Code, Position, Department
- Supports billing notes
- Add new fields to track additional information on header and line
- Easily copy a previous timesheet to the current period
- A number of reports and inquiries are available
- In conjunction with ReQlogic Mobile, users with smart phones can review status while out of the office. Reviewers can approve/reject and enter comments through their mobile devices

Time Transactions

6/9/2014
8:45 AM

Document Nbr:	100000	Comment:	Timesheet
Date:	4/5/2010	Created By:	ReQlogic Administrator	Status:	Processed
Period Nbr:	14	Employee ID:	ACKE0001
Period Begin:	4/4/2010	Timesheet Nbr:	TS000002
Period End:	4/10/2010	Sequence:		Total Hours:	18.00

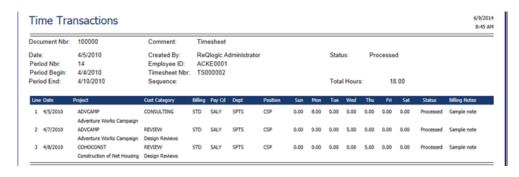| Line	Date	Project	Cost Category	Billing	Pay Cd	Dept	Position	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Status	Billing Notes
1	4/5/2010	ADVCAMP Adventure Works Campaign	CONSULTING	STD	SALY	SPTS	CSP	0.00	8.00	0.00	0.00	0.00	0.00	0.00	Processed	Sample note
2	4/7/2010	ADVCAMP Adventure Works Campaign	REVIEW Design Reviews	STD	SALY	SPTS	CSP	0.00	0.00	0.00	5.00	0.00	0.00	0.00	Processed	Sample note
3	4/8/2010	COHOCONST Construction of Net Housing	REVIEW Design Reviews	STD	SALY	SPTS	CSP	0.00	0.00	0.00	0.00	5.00	0.00	0.00	Processed	Sample note

Figure 2. Timesheet report