VENDOR INVOICE MODULE

ReQlogic Vendor Invoice (Check Request) module

ReQlogic's Vendor Invoice (Check Request) module enables employees to enter vendor invoices and check requests using ReQlogic's user friendly browser interface. Invoices can be routed to any number of reviewers based on dynamic routing policies. ReQlogic's advanced workflow engine can use any criteria to determine an approval path. Approved invoices and check requests create corresponding AP transactions in Microsoft Dynamics®.

Benefits

- Employees can enter vendor invoices and monitor their status
- Vendors can submit invoices via e-mail
- Vendors can be granted login access to enter their own invoices and submit for approval
- Real-time integration with Microsoft Dynamics
- Flexible routing options through ReQlogic's advanced routing engine
- Attach supporting documents and files, such as scanned invoices
- Flexible delegation options
- Optional deployment on Microsoft SharePoint

"I haven't run into another software program yet that is as easy to use as ReQlogic. It is fast, easy, intuitive and user friendly, oh and by the way it is also a time saver – and I love it!"

Kim Keller,
Client Care Manager
The TM Group, Inc.

Figure 1. Vendor Invoice

Harness the power of ReQlogic

Did you know 60% or more of your expenditure could be more effectively managed? For many businesses, requisitions, invoices, purchasing and employee-related expense processes create communication gaps and black-hole spending that significantly impact time and budgets.

Empower your Microsoft Dynamics ERP with ReQlogic, a web-based eProcurement, requisition, invoicing, time tracking and expense solution that will drive efficiency and help you take control of costs!

Additional features

- Invoices can be imported from electronic files
- Users have full visibility into their transactions—from initiation, through approval routing, and into the AP module (note: invoice processing is redundant, this is invoice processing)
- Review and approve transactions and make comments via Smartphones
- Restrict over-budget spending using budget controls
- Ensure Sarbanes-Oxley compliance with detailed audit trails and thorough controls

Select a file to import

File Type	OFX/QFX File - MS Money or Quicken file format	Date	5/20/2014
Description	Teleconn Monthly Phone Bill	Company	TWO
User Id	JBECK Amanda Gardner	Currency Id	Z-US$
Vendor Id	TELECONN0001 Teleconnect Systems Ir	Invoice Nbr	APR/MAY 14

File Location   C:\Users\Administrator\Desktop\Misc Files\Activity Visa.QFX   Browse......
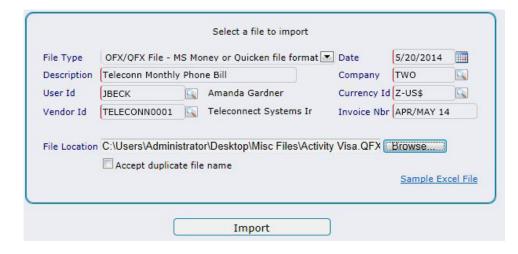
☐ Accept duplicate file name

Sample Excel File

Import

Figure 2. Import invoices